

## FORM FOR UNCLAIMED OR MISPLACED REDEMPTION/ DIVIDEND/ REFUND CHEQUE

Please read the instructions overleaf carefully and complete the relevant sections legibly in tick mark and in BLOCK LETTERS.

<b>1. UNIT HOLDER'S INFORMATION</b>			
Folio No.	<input type="text"/>	<input type="checkbox"/> Mr <input type="checkbox"/> Ms. <input type="checkbox"/> M/s.	
First/Sole Unit Holder	First	Middle	Last
I/We refer to the following payment in the folio mentioned herein above. I/We request you to kindly issue a fresh dividend / redemption / refund instrument or execute a direct payment in lieu of the below mentioned dividend / redemption / refund instrument issued earlier due to the below mentioned reason.			

<b>2. PAYMENT DETAILS</b>	
Payment Transaction	<input type="checkbox"/> Redemption <input type="checkbox"/> Dividend <input type="checkbox"/> Refund
Scheme / Plan / Option Name	<input type="text"/>
Instrument No.	<input type="text"/>
Date of Transaction	<input type="text"/>
Amount of Transaction	<input type="text"/>

<b>3. REASONS FOR REQUEST OF REISSUANCE [Please (✓)]</b>			
<input type="checkbox"/> Misplaced/lost	<input type="checkbox"/> Returned undelivered	<input type="checkbox"/> Not received	<input type="checkbox"/> Validity expired
<input type="checkbox"/> Correction	<input type="checkbox"/> Change in bank detail	<input type="checkbox"/> Any other, please state	

<b>4. PLEASE PAY OUT THE UNCLAIMED AMOUNT(S)</b>	
<input type="checkbox"/> Default Bank Account in the folio	<input type="checkbox"/> New Bank Account given below:
New Bank Account Details (Please read the instructions overleaf)	
All communication/ payments will be made to first applicant or to Karta in case of HUF. Bank account details of First Unit Holder required without which the application would be rejected.	
Bank Name	<input type="text"/>
Bank A/C No	<input type="text"/>
A/C Type	<input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others (Please Specify)
Bank City	<input type="text"/>
PIN	<input type="text"/>
MICR Code	<input type="text"/>
*IFSC Code (RTGS)	<input type="text"/>

\*This is 11 Digit Number, kindly obtain it from your Bank Branch (Cancelled cheque is Mandatory)

**Document Submitted:** Please submit any one of the below documents for the bank account currently registered with IIFL Mutual Fund and for the new bank account: [Please (✓)]

Cancelled original cheque with first unit holder's name and bank account number printed on the face of the cheque; or

Self attested copy of bank statement; or

Bank Passbook with current entries not older than 3 months; or

<b>5. DECLARATION, INDEMNITY AND SIGNATURES (TO BE SIGNED AS PER THE MODE OF HOLDING)</b>		
As I/we have not received the payment instrument sent to my registered address or misplaced/lost the payment instrument issued to me/us or due to such other reason for request of reissuance of payment instrument as mentioned hereinabove, I/we request you to kindly issue a fresh dividend/redemption / refund instrument or execute a direct payment in lieu of the misplaced/lost/ earlier issued dividend/redemption / refund request. I/we confirm that I/ we have not encashed/ realised the earlier payment. In case the misplaced/lost payment instrument is delivered/comes into my possession at a later date, I/we will return the same to IIFL Mutual fund and will not attempt to encash or cause it to be encashed in any way. In case the payment instrument as requested herein, is reissued to me/us, I /we agree to hold myself/ ourselves responsible/liable for any loss that IIFL Asset Management Limited (the AMC), IIFL Trustee Ltd. (the Trustee), IIFL Mutual Fund and its Registrar may incur in case it is established later that both, the original and the reissued payment instrument have been encashed either by me/us or by another person / due to my/our own negligence or otherwise and agree to indemnify the AMC, IIFL Mutual Fund and its Registrar in case of any double payment. I/We hereby agree to submit any additional documents as required by the AMC.		
The payment of such unclaimed amount(s) will be considered a full and valid discharge of all liabilities of the AMC, the Trustee, IIFL Mutual Fund and its Registrar against the		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of the First/ Sole Unit holder	Name of the Second Unit holder	Name of the Third Unit holder

<b>ACKNOWLEDGEMENT SLIP (To be filled in by the investor)</b>	
Folio No.	Date
Received Unclaimed or Misplaced Redemption/ Dividend/ Refund Cheque Form from	
First/Sole Unit Holder	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> M/s. First Middle Last
<input type="text"/>	
Collection Centre's Stamp with date & time of receipt	

Process for claiming the Unclaimed Dividend / Redemption/Refund Amounts by the Unit holders is as follows:

The requests for claiming unclaimed dividends, redemptions, refunds should be made by the Unit holders to Investor Service Center of IIFL Asset Management Company Ltd (the AMC) or CAMS - Registrar & Transfer Agent by submitting the above Form. The claim will be verified with the records, and processed accordingly. In case you require any further information / assistance, please contact IIFL Mutual Fund at 1800-419-2267 (toll free no.) or email to [service@iiflmutualfund.com](mailto:service@iiflmutualfund.com) or visit the nearest Investor Service Center.

[Click here to check the status of your Dividend / Redemption Amount.](#)

### Instructions for Change of Bank Details:

1. Unit holders will be required to submit a cancelled original cheque leaf of the new bank account as well as the bank account currently registered with the Mutual Fund (where the account number and first unit holder name is printed on the face of the cheque). Unit holders should without fail cancel the cheque and write 'Cancelled' on the face of it to prevent any possible misuse.
2. Where such name is not printed on the original cheque, the Unit holder(s) may submit a letter from the bank on its letterhead certifying that the Unit holder maintains/maintained an account with the bank, along with the bank account information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).
3. In case of non-availability of any of these documents, a self attested copy of the bank pass book or a statement of bank account with current entries not older than 3 months having the name and address of the first unit holder and account number may be submitted.

**NOTE:** The above documents shall be submitted in Original. If copies are furnished, the same must be produced at the ISCs where they will be verified with the original documents to the satisfaction of the Fund. The original documents will be returned across the counter to the Unit holder after due verification. In case the original of any document is not produced for verification, then the copies should be attested by the bank manager with his / her full signature, name, employee code, bank seal and contact